EKNGB LTD

Minutes of the Meeting of the Board of Directors

Held on 31st October 2025

Time: 20-30 hrs

End: 21-49 hrs

Location – Zoom

Present: **Name** **(Initials)**

Katie Simpson (KS)
Dale Gamble (DG)
Matthew Handley (MH)
Paul Simmons - (PS)

Shelley Handley (SH) Admin - Invited

Anthoni Everitt (AE) Website - Invited

Apologies: **Name** **(Initials)**

No	ITEM	ACTION
1	**WELCOME & APOLOGIES**	
	Welcome Meeting to attendees by (DG).	
2	**DECLARATION OF ANY INTERESTS/CONFLICTS**	
	None	
3	**MAIN MEETING / ANY MATTERS FOR ANY OTHER BUSINESS**	

	Office Opening hours – To be decided by SH. SH to buy mobile phone and contract for EKNGB Office line. Voted on KS, DG, PS AE will put this on website. **ACTION: SH will decide when emails will be sent. What hours. When phone line will be on. What hours.** **Voicemail: To tell people opening hours and direct members to emails** **SH to send information to AE to put on website.** DG – Meet and Greet Meeting sent out to current member HOA's by email – Sunday November 9th, 2025 – 7pm – on zoom. PS – Gave update from PC about insurance. Waiting on underwriters from AXA. On the DI and PI insurance. Should hear on Monday. **ACTION – DG to phone PC on Monday** MH – To write the policy to be added to be included on EKNGB documents on. - Code of conduct - Social media policy - Discrimination - Bullying For all members, HOA's, coaches, EKNGB board, EKNGB staff **ACTION: MH to write and give to EKNGB admin and website (AE)** **SH - To be put on website and sent by email to HOA" s so everyone knows on EKNGB and Association**s. PS – Update on Anti-Doping for EKNGB Moving in lines with Sports England. Spoke to DI on process and system and protocols for this. Based on his experience with National federations in UK Sport. PS wrote document to be used for all members that hold a sporting licence. This will show the procedure and protocols for EKNGB. This was put together with a meeting by DI as Anti-Doping expert. VOTE: DG and KS	

	MH will be the Anti-Doping Board member and officer. DI Anti-Doping Lead for EKNGB. VOTE; PS and DG DI will be the Anti-Doping EKNGB lead. VOTE; PS and KS DG – All sporting members will hold a sporting licence. Price to be agreed. Must have a EKNGB normal licence. For all competitors, referees, association coaches. The yearly fee will mean that the following must be done. COACHING LEVEL ONE CERTIFICATE (NAME AND LEVEL TBC BY BOARD) Tatami Accreditation – New and done online. Exact information will be decided on by board. Done every year by coaches. Clean Sport Certificate – Done by all competitors Over 16 years old. U16 to be decided. Online with UKAD and certificate sent to DI and then MH. Insurance – by Association Coach DBS – Updated yearly. VOTE: DG, KS, MH, PS KS and PS – WKF World Senior Championship update KS – Finding and booking flights, accommodation and food package and airport transfers for EKNGB athlete, coach and medic. Debbie Sell (DS) from BKF available assist on best practice. AP PP DI Letter sent to AP and PP from Board on congratulations and contact details and procedures. Meeting with Di – updated with information. Will be going as Hof Delegation as well. Point of contacts will be KS when team in Cairo. PS point of contact for KS for Cairo. DG point of contact as President for EKNGB.	

	ADMIN (SH) – To deal with any insurance or other concerns with KS if needed. DG – Spoke to Chris Thompson (CH) to be first Chair of EKNGB technical committee. Three members (TBC). They will rotate chair. Number of years of each person being chair TBC and how to get onto technical committee TBC. MH – England Badges have arrived. One to be sent to AG and PH. Bring badges to National Squad Training DG – Change Referee and Judge badge to the England athlete badge with referee and judge on it. MH – Regional and Referee and Judge badge to be ordered. VOTE: MH and KS AE – Website has been updated with EKNGB staff. SH to send picture for profile. **ACTION – AE needs to get DI picture and profile.**	

4	**MINUTES FROM PREVIOUS MEETING HELD ON ………**	
	All ok	
5	**ACTIONS ARISING FROM PREVIOUS MEETINGS (NOT INCLUDED IN THE AGENDA)**	
6	**AGENDA POINT**	
	N/A	
7	**AGENDA POINT**	
	N/A	
8	**CHAIRS UPDATE**	
	As above	

9	**PRESIDENTS UPDATE**	
	As above	
10	**OPPORTUNITES**	
	As above	
11	**FINANCIAL UPDATE**	
	DG – Mike O Brian (MB) sorting finance package. Invoice needed to be sent to PP for World Championship payments for travel etc.	
12	**ANY OTHER BUSINESS**	
	NONE **END OF MEETING – 21-49 hrs**	